
AEAS TESTING TERMS AND CONDITIONS

These terms and conditions apply to AEAS testing in all locations other than China (PRC). Please see [AEAS Testing Terms and Conditions – China](#), if you plan to take the test in China.

1. Registration information

AEAS Registration forms must be completed in full and with accurate information. Any testing undertaken based on inaccurate information will be considered invalid. Students that provide inaccurate information may be banned from re-testing or allowed to re-test at their own cost. This decision is at the discretion of AEAS and it is final.

2. Payment of test fees

AEAS Test Centres will provide information to students about the process for paying the AEAS Test Fee. This may vary based on the Test Centre arrangements.

All students registering for testing in Australia (Brisbane, Sydney, Melbourne, Adelaide and Perth) must pay the full test fee at least 2 days before the scheduled test date as advised by the Test Centre or Test Administrator. Registration will be confirmed by email once payment has been received.

3. Proof of identification

All students must provide proof of identification (a passport or other national identity card) upon arrival at their test session. The identification provided **must** be photo ID (must be current within three months).

Students who fail to produce photo identification will not be allowed to sit the test. The student will not be eligible for a refund or test date transfer.

4. Late arrival

Students who arrive late for testing will not be admitted to the test session. They will not be allowed to complete any part of the test. Students who arrive late will not be eligible for a refund or test date transfer when test fees were paid in advance. Students are requested to arrive at their test session 30 minutes prior to the commencement time to complete all registration and security checks.

5. Cancelling the AEAS test

If the test registration is cancelled 48 hours or less than the scheduled test day, an administration fee of 25% of the test fee will be deducted from all refunds granted. When a refund is made to an overseas bank account, bank fees will also be incurred by the student.

Please note, cancellation conditions differ for testing in China. Please see AEAS Testing Terms and Conditions – China, if you plan to take the AEAS test in China.

6. Test session security

AEAS maintains a high level of security during test sessions. Students are advised that personal belongings such as bags, mobile phones, electronic devices or any belongings not directly required to complete the AEAS test will not be allowed in the testing room. Students who leave belongings outside the test room do so at their own risk. Students will be required to undergo a security check prior to entering the test room.

AEAS TESTING TERMS AND CONDITIONS

7. Re-taking the AEAS Test

There is a **three month** restriction on students re-taking the AEAS test. Students may register for re-testing a minimum of three months after the date of their last test. Students must state the date of their previous test when registering for their next test and provide their past AEAS test registration number (found on the first page of the AEAS Report).

If a student is found to have sat the test within three months, their AEAS Report will be withheld. AEAS will not refund any test fees under these circumstances.

AEAS reserves the right to deem results from any test which does not adhere to the above policy invalid.

8. AEAS Test Score Auditing

AEAS conducts regular auditing and analysis of all test results from AEAS test sessions worldwide. Any students who achieve results that are deemed inconsistent with

- Their English learning background (as given in the AEAS interview)
- Prior AEAS test scores
- AEAS regional test score profiles or
- Achieve an inflated score in one sub test which is clearly inconsistent with abilities in other skills sets

will be investigated and may be required to undertake any or all of the following

- A telephone interview conducted by AEAS, Melbourne
- A retest in selected or all sub-tests – at the student's **own cost**
 - ❖ NOTE: Where achievement on the retest is consistent with original test results, the re-test fee will be refunded in full.

Where a student declines to participate in the AEAS Test Score Audit process, AEAS reserves the right to withhold the student's AEAS Report and/or deem the test results invalid. AEAS will not refund any test fees under these circumstances.

AEAS also reserves the right to inform the Australian school, English language college and education agent of the outcome of the AEAS Test Score Audit process.

9. Issuing AEAS Test Results

AEAS Test results are issued within 7 working days of the test date. The AEAS Report is emailed to the email address given on the registration form – students are responsible for ensuring this address is correct and legible. AEAS takes no responsibility for issuing the Report after 7 days where an incorrect and/or illegible email address was provided.

The AEAS Report will be sent to three schools nominated by the student, free of charge. The AEAS Report will also be sent to the student's education agent, on request.

The AEAS Report will be withheld if there are concerns regarding the validity of the test results, and/or the student's test results have been selected for auditing.

AEAS TESTING TERMS AND CONDITIONS

10. AEAS Results Enquiries

Students may apply for re-marking of any sub-test. The request must be made in writing (email: admin@aeas.com.au or infochina@aeas.com.cn for test sat in China). The request must be made within one week of receiving the AEAS Report.

A fee of \$20AUD (or equivalent in local currency) applies for each sub-test re-marked. This fee will be refunded in full if the re-marked test result is higher than the original score.

This process may take up to seven working days to complete. AEAS reserves the right to advise education agents, Australian schools and English language colleges of any amended results.

11. Cancelled AEAS Reports

AEAS reserves the right to cancel any AEAS Report deemed to be invalid, fraudulent and/or showing any irregularity. Any AEAS Reports which are changed from the original, as issued by AEAS, by any party other than AEAS, prior to submission to schools will be cancelled and results registered as invalid.

Students may be able to re-take the AEAS test at their own cost or may be banned from re-taking the AEAS test for a period of 6 months. AEAS reserves the right to contact nominated schools and English language colleges in relation to AEAS Report cancellations. AEAS will not refund any test fees under these circumstances.

This decision is at the discretion of AEAS and the decision is final.

12. Cancelled AEAS Test Scores

AEAS reserves the right to cancel any AEAS test scores when there is enough evidence, as deemed by AEAS, to indicate that a student has engaged in **any** activity that affects the validity of their AEAS test score. In such cases, AEAS reserves the right to cancel the student's score and not to issue the AEAS Report.

The student may be banned from taking the AEAS test in the future. AEAS will not refund any test fees under these circumstances.

This is the sole decision of AEAS and the decision is final.

13. Special Requirements

AEAS may make special arrangements and/or give special consideration to students with hearing or visual impairment. Students should submit requests for special arrangements in writing (email: admin@aeas.com.au or infochina@aeas.com.cn for test sat in China). Requests must be made one month in advance of the test date. Students will be required to provide a medical certificate to support their request.

AEAS TESTING TERMS AND CONDITIONS

The following regulations apply to all AEAS test sessions. Any students who do not adhere to these regulations will be asked to leave the test session. Students asked to leave will not be eligible for a refund or test date transfer.

- No bags, pencil cases, folders or the like are permitted in the test room under any circumstances.
- Only a pen will be permitted in the test room during the English tests.
- All dictionaries, electronic dictionaries, mobile phones, calculators and other such items and all bags must be left outside the test room. They will not be permitted into the testing room under any circumstances.
- Students will be able to use a basic calculator (with no ability to record or save data) and a paper dictionary during the mathematics test only.
- Students are not permitted to speak during testing.
- Students must not observe other students' test papers.
- AEAS reserves the right to ask students to prove they have no electronic devices or other prohibited items concealed on their person prior to commencing the test session. All students must undergo security checks prior to entering the test room.